Flag Ship "Monroe"
January 23rd 1863

Sir,

To fear you will not understand the orders given you, I put them in writing.

Your duty will be guard Ship, to board and register all vessels coming in according to form, and also to send in a list of the chartered vessels belonging to the Navy outside.

At night you will keep a lookout for blockade runners coming in, and have a boat ready to secure them when they come to anchor.

You will take charge of the Woman Battery, and have a gun's crew detailed every night at sunset to take charge of the battery, which must be kept loaded, and ready to fire at any blockade runner that
comes in and attempts to go out again you will keep an officer in charge of the Mound night and day and a sentry on post who will allow none but officers to enter the post and allow no one to take anything from it or handle the implements of the guns.

You will also keep a sentry on the stable and one on the magazine night and day.

You will detail two men to look after the horses, and see that good care is taken of them, you will not permit mine to be ridden except by my permission. No one will be allowed to use the saddles except the officers to whom they belong. The stable door will always be kept locked and one of the men stationed there always to be about.

No one is ever to go into the magazine except the officers.
who has charge, who will keep
the key, and take every precau-
tion on entering.

No smoking will be
allowed on the mound, in the
stable, or near the Magazine.

You will take charge
of such stores as may be put
on board of you from time to
time, and the Paymaster will
account for them.

You will send an officer
on board of this vessel with the
daily report, who will hand
it to me in person every morning.

Replies

D. T. D. O. T.
Rear Admiral

Net Master

Geo. W. Priest

Comdg U. S. S. "Fort Sumter"