

# Central Printing Office Established, Will Eliminate Facility Duplications

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A centralized printing and reproduction service for the University has been set up in the basement of the Fondren Library.

Mr. A. P. McDonald is in charge of the service which will "eliminate duplication of facilities" which in the past accumulated in the various departments on campus.

The services of the centralized office will be available to all staff members, graduates, and undergraduate students.

One of the major features of this newly expanded department is the Multilith printing facilities. "In the past, material to be Multilithed had to be typed on special paper. The paper Multilith master is no longer required," said McDonald.

Multilith printing will be 75c for each 8½x11 inch original

plus ½c per sheet run. This would amount to a charge of \$1.25 for 100 sheets or \$1.75 for 200 sheets from each master. Legal size work will be slightly more, McDonald said.

In the past the library had a fund which took care of graduate student publications. This account no longer exists and the charges are to be paid in cash or charged to the departments. Departmental budgets will be supplemented for this purpose.

The Xerox duplicator is still available to students for the copying of books and other printed material. Charges for Xerox reprints will be 15c per copy.

Other services offered will be drafting, slide making, and limited collating and binding service, with charges varying with the time needed to complete the work.