School’s Administration Unusual: Most Responsibility Falls on Few

By TOM GIESEN

The task of performing and coordinating the administrative functions of the University falls most heavily on a few men, but is diffused throughout the campus, involving both academic and non-academic members of the Rice Community.

The primary governing body of the University is the Board of Governors, composed of seven permanent Trustees and eight Governors appointed by the Trustees for staggered four-year terms. Ultimately, all authority within the University is vested in these men.

The Chairman of the Board is a well-known Houstonian, George R. Brown.

THE PRESIDENT of the University is the chief executive officer of the school. All lesser administration officers report to him, and he in turn reports to the Board of Governors. Kenneth S. Pitzer, inaugurated last October, is the third man to fill this position.

The President is assisted in major administrative affairs by the Chancellor, Carey Croneis.

William V. Houston, Honorary Chancellor and Second President of the University, serves in an advisory capacity and occasionally undertakes special projects for the University.

OTHER ADMINISTRATIVE officers are the Campus Business Manager, James R. Sims, who reports to the President; the Treasurer, who works directly with the Board of Governors; the Director of Development, Howard Thompson; and the Bursar, L. M. Wilkins.

The Chairman of the Committee on examinations and standings and Registrar is Michael V. McEnany, and the Director of Admissions is Bernard Giles.

THE FACULTY Council acts as an advisory body to the President and is the chief means of liason between the administration and the faculty. It is composed of the President, the Chancellor, the Academics Deans, and six members who are full professors, elected by the faculty as a whole. The elected members of the Council are chosen from those nomin-

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inaugurate each of the three divisions of the faculty—the Humanities, Engineering, and Science.

The Council is responsible for the appointment of faculty members, advising the President, recommending promotions in rank in the faculty, and nominating members for the faculty advisory committee and President for appointment to the various faculty committees.

LIASON BETWEEN THE faculty and the University Council is in turn handled by the Committee on University Welfare, composed of three professors (from the Faculty of Liberal Arts), three associate professors, and three assistant professors, elected from the faculty. This committee meets once each semester to consider problems of University welfare not considered by other committees, to initiate studies of the faculty, and to recommend action to the President.

The Dean of Humanities, William M. Brotzen, is responsible for all administrative matters within his division. Master's councils of representatives in the engineering curricula is the Dean of Engineering, Franz R. Brotzen.

SINCE THERE is no Dean of Science at present, the corresponding duties are assumed by the President and the Chancellor. Graduate studies are administered by the Committee on Graduate Studies and the Dean of Graduate Studies, George Holmes Richter.

Student affairs are administered by the Dean of Students, Sanford W. Higginbotham, whose responsibility it is to advise the President about situations in student life and conduct, and to see that University policies in this area are carried out. The Dean of Students is a Liaison Committee responsible for carrying out University policy concerning the life and conduct of women students.

THE MASTERS of the Colleges, while not primarily administrative officers of the University, are in charge of the administrative functions, and cooperate with the Dean of Students on disciplinary matters when appropriate. The Masters are directly responsible to the President, and have as their official function the observance of effective student government in a vigorous extracurricular program, and proper social amenities within their Colleges. They are primarily advisors and counselors.

The various positions listed above are largely filled with professional duties along with their administrative responsibilities. It has been a policy of the University to assign all administrative positions as far as possible with academic personnel, following to some degree the English pattern of faculty control over administration.

VARIOUS SPECIAL study committees have been created with the faculty's authority to make recommendations to the President and the Board of Trustees. Currently, the Academic Planning Committee and numerous sub-committees are making a study of the University's goals and functions, and are expected to present next year a comprehensive recommendation for the University's operations for the next five years. Student cooperation is welcomed on these committees.