Multi-standards approach

Item level, in-depth description, full text

For the Rice collection, decisions were made to follow best practices for digitization projects, including item level descriptions, semantic text markup, social tagging and high quality image capture. Implementing all of this for OAAP has led to a hybrid approach for describing the archival materials.

Collaborative Staffing Approach

Archivists create descriptive and administrative metadata
Scholars assign OA key terms
Catalogers provide controlled vocabulary terms

Transcription work and continued content analysis

Errors (if any)

Metadata creation is a collaborative process shared among library personnel with input from scholars and researchers.

Archivists prepare descriptive and administrative metadata at an item level.

Scholars and researchers may discover biographical information during the process of transcription and or translation work that is relevant to metadata descriptions. Such discovery may lead to changes for titles, names and or place terms as initially assigned by librarians. This feedback is taken into account as it is identified.

Catalogers provide content analysis to assign controlled vocabulary terms to digital resources as well as

Scholars from the Humanities Research Center assign key terms to documents.

Mark up of individual place names directly in text

Place name @ Item level: dc.coverage.spatial

VS

Example of resolutions

Vision of minimum barrier to participate

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